



## Education Grant Overview & Application

The South Country Education Foundation, Inc. is a non-profit organization committed to improving education opportunities for all students in the South Country School District. The mission of the Foundation is to promote and enhance educational initiatives by providing supplemental financial support for innovative and creative projects/programs that are outside of the South Country School District budget.

### General Policies

- The Foundation will make project grants available to not-for-profit institutions, professional staff, and students in the areas of: Curriculum Development, Creating Teaching Initiatives, Educational Equipment, Specific Projects/Independent Study, Fellowships, Teacher Recognition, Special Assemblies/Guest Speakers, Exchange Program Sponsorships, Visiting Artists/Authors, and Artists/Academicians in Residence.
- Applications are available online at: [www.scefonline.org/grants.html](http://www.scefonline.org/grants.html)
- The maximum amount per grant is \$3,000.
- **Grant applications will be considered only where funding is beyond that which the South Country Board of Education would ordinarily have the power to fund. SCEF encourages creative and innovative initiatives/grants.**
- **Grant applications for technology will be considered on a limited basis. Only those which align with the mission statement of the South Country Education Foundation will be considered.**
- **The South Country Education Foundation WILL NOT provide funding for substitute teachers, class coverage, nurses, custodial or security guards.**
- Funding for transportation **MUST BE EXACT** in total. SCEF **WILL NOT** cover any overages incurred due to inaccurate budgeting. **ALL TRANSPORTATION REQUESTS MUST ORIGINATE THROUGH THE BUSINESS OFFICE, CONTACT MARYBETH BRIGGS.**
- All applications can now be filed with an interactive PDF that you can fill out on your computer. It uses a digital signature feature that means you need to download Adobe Acrobat (which is free to download and install). Please be concise in your preparation and limit supporting documentation to material specific to your project. Applicants will be notified if they have been selected as a recipient.
- A not-for-profit institution making an application must be acting on behalf of the South Country School District school age population. Grants will be limited to a maximum of \$3,000 each. If the project cost will exceed that for which the application is made the applicant must assure SCEF that the additional funds required for the project will be on hand at the time of commencement.

- Individuals applying for grants should note payments will be made directly to the program provider. Grants will be awarded on the basis of enthusiasm, sincerity, and suitability of the program to the applicant and the seriousness of the purpose.
- A project evaluation summary (including itemized budget allocation) is to be submitted within 60 days of project completion.
- **Please Note for Teachers/Staff of South Country Schools: The Assistant Superintendent of Curriculum, Instruction and Accountability AND the Assistant Superintendent for Finance and Management Services must review all South Country applications prior to their submission to SCEF. Please have your completed application reviewed and signed by the Assistant Superintendent of Curriculum, Instruction and Accountability AND the Assistant Superintendent for Finance and Management Services at least two weeks prior to the due date.**
- Applications will not be considered if the required documentation is not included and/or there is no detailed budget disclosure.
- **GRANT MONIES MUST BE UTILIZED AND DISBURSED BY THE END OF THE SCHOOL YEAR IN WHICH THE GRANT IS AWARDED.**
- Applications will be available Friday, August 28, 2026, received back to us by Friday, October 1, 2026 and announced after BOE approval. ***Applications received after the submission due date will NOT be considered.***
- All applications are to be emailed to: [scefonline@gmail.com](mailto:scefonline@gmail.com)

For further information or questions, please contact SCEF at [scefonline@gmail.com](mailto:scefonline@gmail.com)

## Check List

- ☐ Itemized budget, INCLUDE ANY QUOTES/ESTIMATES FROM VENDOR(S)  
Sales tax forms are available; we cannot reimburse sales tax if forms are not submitted.
- ☐ Appropriate letter of recommendation.
- ☐ Supporting documentation specific to the project.
- ☐ Signature of Building Principal
- ☐ Signature of the Assistant Superintendent of Curriculum, Instruction and Accountability.
- ☐ Signature of the Assistant Superintendent for Finance and Management Services.

**MISSING PORTIONS WILL RESULT IN A DISQUALIFIED APPLICATION.**

# SCEF Education Grant Application

(Please print or type all information; add additional sheets if necessary.)

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

This grant application is to be considered for (circle one):      FALL      20\_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Contact: \_\_\_\_\_ Grant Amount Requested: \_\_\_\_\_

Choose one:

\_\_\_\_\_ School Affiliated: Building: \_\_\_\_\_

\_\_\_\_\_ Community Organization: Name: \_\_\_\_\_

\_\_\_\_\_ Student: Date of Birth: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

**\*TITLE OF GRANT** \_\_\_\_\_

**\*DESCRIPTION OF PROGRAM/PROJECT:** Please provide a brief summary of your project/program that can be used for publication.

**\*PROJECT SUMMARY:** Please provide a complete, detailed summary of your project/program and how it aligns with the mission of South Country Education Foundation.

**\*PROJECT OBJECTIVES AND ACTIVITIES:** List objectives and activities specific to your lesson plan. Include whom and how many students will benefit from the project/program.

**\*EXPLAIN HOW THE PROJECT/PROGRAM WILL BE DOCUMENTED THROUGH PHOTOGRAPHY, VIDEO AND/OR NARRATIVE:**

**\*EXPLAIN HOW THE PROJECT WILL BE EVALUATED AND BY WHOM:**

**\*COMMENTS AND / OR SUPPORTING INFORMATION** that will help explain your project / program:

**\*DURATION OF PROGRAM:**

Beginning Date: \_\_\_\_\_ Anticipated Completion Date: \_\_\_\_\_

FUNDING: Has this proposal been submitted to any other source for funding: Yes                      No

If so, to whom? \_\_\_\_\_ When: \_\_\_\_\_ Status: \_\_\_\_\_

**\*ALL APPLICANTS, LETTER OF RECOMMENDATION: At least one letter of recommendation in support of the application is required of all applicants.**

-If you are applying on behalf of a community organization, the letter of recommendation should be from an administrator/officer of the organization.

- If the applicant is of school age, the recommendation should be from a current teacher/administrator. Recommendations from parents and close relatives are not acceptable

This application, along with all recommendations, must be submitted by the due date, without exception, to be considered by the Grant Committee. Furthermore, the application and the supporting documents become the property of the South Country Education Foundation, Inc. and may be used for publicity and/or fund-raising purposes. Should you be awarded a grant, you further agree to share the results of your program or project with the SCEF, Inc. within 60 days of its completion.

I certify that all of the above information is true to the best of my knowledge.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

The above-mentioned applicant, for whom I am responsible, has my permission to apply for and accept a grant from the South Country Education Foundation, Inc.

Signature of Parent or Guardian: \_\_\_\_\_

(If applicant is under 18 years of age)

**NOTE TO TEACHERS/STAFF OF SOUTH COUNTRY SCHOOL DISTRICT: Please have this application reviewed and signed by the Assistant Superintendent of Curriculum, Instruction and Accountability.**

**SIGN HERE:** \_\_\_\_\_

**NOTE TO TEACHERS/STAFF OF SOUTH COUNTRY SCHOOL DISTRICT: Please have this application reviewed and signed by the Assistant Superintendent of Finance and Management Services**

**SIGN HERE:** \_\_\_\_\_

**NOTE TO TEACHERS/STAFF OF SOUTH COUNTRY SCHOOL DISTRICT: Please have this application reviewed and signed by the Building Principal**

**SIGN HERE:** \_\_\_\_\_

**E-MAIL COMPLETED APPLICATION:** [scefgrants@gmail.com](mailto:scefgrants@gmail.com)

# South Country Education Foundation

## Letter of Recommendation for Grant Application

Grant Applicant \_\_\_\_\_

Title of Grant \_\_\_\_\_

Signature and Title of Administrator/Officer \_\_\_\_\_

Date \_\_\_\_\_

## South Country Education Foundation

### 2026 GRANT APPLICATION — BUDGET & FUNDING REQUEST

Title of Grant: \_\_\_\_\_

Applicant/Teacher: \_\_\_\_\_

School: \_\_\_\_\_

Grade Level(s): \_\_\_\_\_

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Please provide a **detailed and itemized budget** for your proposed project. All requested expenses must directly support the project and align with the mission of the South Country Education Foundation.

**PLEASE INCLUDE ALL INVOICES/QUOTES/ESTIMATES FROM VENDOR(S)**

## 2026 GRANT APPLICATION — BUDGET & FUNDING REQUEST

### TRANSPORTATION FUNDING REQUEST

If transportation is being requested, applicants **must provide a detailed transportation budget.**

**Please attach a quote, estimate, district transportation rate, or other supporting documentation.**

**ALL TRANSPORTATION REQUESTS MUST ORIGINATE THROUGH THE BUSINESS OFFICE, PLESAE CONTACT MARYBETH BRIGGS.**

**Purpose of Transportation:**

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**Destination:** \_\_\_\_\_

**Date(s) of Trip:** \_\_\_\_\_

**Number of Students:** \_\_\_\_\_

**Number of Staff/Chaperones:** \_\_\_\_\_

**Total Number of Passengers:** \_\_\_\_\_

**Number of Buses/Vehicles Required:** \_\_\_\_\_

**Transportation Provider (if known):** \_\_\_\_\_

**Cost Per Bus/Vehicle:** \$ \_\_\_\_\_

**Number of Buses/Vehicles:** \_\_\_\_\_

**Transportation Cost:** \$ \_\_\_\_\_

**Additional Transportation Costs, if applicable:**

- Tolls: \$ \_\_\_\_\_
- Parking: \$ \_\_\_\_\_
- Driver/Additional Fees: \$ \_\_\_\_\_
- Other: \$ \_\_\_\_\_

**TOTAL TRANSPORTATION REQUEST:** \$ \_\_\_\_\_

**APPLICANT CERTIFICATION**

**I certify that the information provided in this budget is accurate and that the requested funds will be used solely for the purposes described in this grant application.**

**Applicant Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_